

Setting up Loyalty Rewards Program (LRP)

1 Log into your virtual office at www.dōTERRA.com you will need your dōTERRA member id # and your password. Usually the person who enrolled you has already given you a password - if not - follow the prompts to set one up.

2 Once you are logged in - click on the **Create New Loyalty Order**.

3 You will be prompted to select your **LRP Order Process Date** before you shop. Keep in mind that orders processed on or before the 15th of the month, and have at least 125 PV, qualify you for the free product of the month!

The dates will be colored according to availability, and if they are before or after the 15th of the month. Don't worry, if the date you want is not available you can choose a different date and click Review and process Today (you'll see that option after you have an order set up).

4 Once you have chosen your date - **Click Save Date and Shop**.

5 Now you can start shopping! Simply add items to your cart. When you are done shopping, click on the cart icon in the top right corner and press Review Loyalty Order.

Scheduled Loyalty Orders

Date: Sep 07
PV: 131.50 Edit
 Amount: \$209.38

Create New Loyalty Order

Loyalty Rewards Order Process Date
✕



Loyalty orders that process on or before the 15th of the month and have at least 125 PV qualify you to receive a FREE Product of the Month.

August 2017						
SUN	MON	TUE	WED	THU	FRI	SAT
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

September 2017						
SUN	MON	TUE	WED	THU	FRI	SAT
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

15 Date that qualifies for FREE Product of the Month with 125 PV Order.

15 Other available processing dates.

15 Unavailable date

Save Date and Shop

Our Company
Our Caring
Our Advocates
Q
1

My Cart (1 items)

Loyalty Order - Aug 27

Item	Qty	PV	Amt	
Citrus Bliss®	1	15.00	\$15.00	✕
Subtotal		15.00	\$15.00	

Cancel Setup
Review Loyalty Order

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Review Shipping and Billing Information.

This order does not qualify to earn Loyalty Rewards points.

Loyalty Order - Sep 7

Item	Qty/Per Unit	Use Points	Freq.	Total Price
Arborvitae 5 mL #49360001	2	0	Monthly	\$44.00 PV: 44.00
				\$22.00 PV: 22.00

Quick Add by Item # or Name

Remaining Rewards Points: **232.33**

For personal consumption Donate \$1 to Healing Hands

Shipping

Address: Shipping Address

Delivery (in business days)

- Next Day (1 Day)* \$24.99
- Two Day (2 Days) \$11.99
- Standard (2-3 Days) \$6.99
- Economy (2-5 Days) \$3.99
- Signature Required (2-3 Days) \$14.99
- doTERRA Product Center

*For orders received before 10 am (MT)

Payment Notifications

Sep 07 - Order Summary

Item Total (2) \$44.00

Promo code

SUBTOTAL \$44.00

PV 44.00

Est. Shipping Pts Earned 7.00

Est. Loyalty Pts Earned 0

7

Make sure and check this box, **For personal consumption**, unless you are a business re-selling product.

8

Click **Review and Process Today** or **Save and Process on Selected Date**

IMPORTANT

Orders processed on or before the 15th of the month and have at least 125 PV, qualify for the **free product of the month!!**

In order to qualify for doTERRA's full compensation plan you must place a 100 PV order or more each month as well as **ALWAYS** keep your LRP template set at 100 PV or higher.